

Dear Parents/Guardians,

The Saint Clair Area School District is excited to announce that students will be using iPads to enhance their instructional experiences beginning this year. To ensure the longevity of the devices, as well as student safety while using the districts technology, we ask that you read, sign, and return our Districts' Acceptable Use Policy. The policy outlines student expectations when using district technology. Students will not be permitted to use district devices without the district having a signed copy of this on file. If you have any questions feel free to contact me.



Sincerely,

Sam Kochenberger  
Dean of Students/IT Coordinator  
570.429.2716  
sctech@saintclairsd.org

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### Saint Clair Area School District Acceptable Use Policy SC01-97

The Saint Clair Area School District will provide access to the Internet for students who have their parents' or guardians' permission to use the network and who agree to the provisions, requirements, and prohibitions on network use outlined in District Policy SC01-97.

**Computer Usage:** Good behavior and respect for school property is expected of students using school computers. Computer files including e-mails, are not private. The use of school computers is a privilege, it may be revoked or other action may be taken for violations of any of the following rules:

\*School classroom and lab computers are to be used for educational purposes, including report writing, internet access for research or class projects. They may not be used for personal objectives, such as games, chat lines, or other personal use. Personal e-mail or web pages MAY NOT be accessed.

\*Only authorized software should be used on school computers. Students may not load other software titles or remove software that has been placed there by school officials.

\*Students may not change titles of folders, desk top patterns, or any other setting placed on the computer by school officials.

\*Students should not access, change, or delete files belonging to others without their expressed permission.

This policy strictly prohibits the following activities and any others determined by the district authorities to be unacceptable uses of the network. These prohibitions are in effect any time school district resources are accessed in any way whether in school or indirectly through another internet provider.

- \*Allowing an unauthorized person to use an assigned account.
- \*Use of the network for non-work or non-school related purposes.
- \*Use of the network to access or transmit obscene or pornographic material.
- \*Use of the network to access or transmit material likely to be offensive or objectionable to recipients.
- \*Use of the network to communicate through e-mail for non-educational purposes or activities.
- \*Use of the network to participate in inappropriate and/or objectionable discussions or newsgroups.
- \*Use of the network to transmit hate mail, harassment, discriminatory remarks, and other anti-social communications.
- \*Use of the network which results in any copyright violation.
- \*Use of the network to order or purchase in the name of the school district or in the name of any individual any type of merchandise or service. All costs to the district or any individual incurred because of this type of violation will be the responsibility of the user.
- \*Use of the network to access any fee-based on-line/Internet service. All costs incurred to the district or any individual because of this type of violation will be the responsibility of the user.
- \*The illegal installation, distribution, reproduction or use of copyrighted software on district computers.
- \*Use of the network to intentionally obtain or modify files, passwords, or data belonging to other users.
- \*Use of the network to misrepresent other users on the network.
- \*Use of school technology or the network for fraudulent copying, communications, or modification of materials in violation of local, state, and federal laws.
- \*Loading, downloading, or use of unauthorized games, programs, files, or other electronic media.
- \*Malicious use of the network to develop programs that harass other users or infiltrate a computer system and/or damage the software components of a computer system.
- \*Destruction of district computer software or hardware.
- \*Use of the network to participate in Internet Relay Chats (on-line real-time conversations).
- \*Use of the network to facilitate any illegal activity.
- \*Use of the network for commercial or for-profit purposes.

Student Name: \_\_\_\_\_

Student Grade: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Relation: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_